

CITIZEN CHARTER

1. Aims & Objectives

a) Planning

The Planning Department is responsible for preparation of Five Year Plan and Annual Plans of NCT of Delhi for the subjects within the jurisdiction of Govt. of NCT of Delhi.

This involves: (i) estimation of resources for financing of Annual Plans & Five Year Plan, (ii) preparation, monitoring and evaluation of Five Year Plan/Annual Plans. The implementation of the respective plans is carried out by different departments of GNCTD, Local Bodies and Autonomous Organizations under Government of Delhi. The Planning Department has also the responsibility of management of Planning & Statistical Cadre of Govt. of Delhi.

b) Economics & Statistics

-Nodal agency for the collection, compilation and analysis of statistical data pertaining to various socio-economic aspects of NCT of Delhi; Chief Registrar office for the registration of births & deaths in the NCT of Delhi.

2. Services Provided

a) Planning

- provides services to the citizens like relevant data pertaining to plan of Government of Delhi
- Places data on official web-site
- provides the following services:
 - i) Annual Plan and Five Year Plan document
 - ii) Economic Survey of Delhi - **Biennial (August)**
 - iii) Socio economic profile - **Annual (Oct)**
 - iv) Plan appraisal - **Annual (Sept.)**
 - v) Outcome budget - **Annual (June)**

vi) Concurrence for release of Plan funds - **7 days of receiving the proposals**

vii) Monitoring of Resources - **Monthly**

viii) Evaluation of Plan schemes - **3 Months**

ix) GPF & service matters - **In seven days**

x) Grievance Redressal RTI Applications - **30 days**

xi) Management of Planning & Statistical cadre, DPCs, Seniority Lists - **Annual**

c) Economics & Statistics

1) Conduct socio economic surveys and preparation of reports - **Annual**

2) Preparation of Estimates of State Domestic Product - **Annual (Feb)**

3) Analysis of Budgets of GNCTD and Local Bodies for capital formation and other indicators - **Annual (July)**

4) Preparation of Annual Report on Registration of Births & Deaths - **Annual (Sept.)**

5) Preparation of Index of Industrial production - **Monthly**

6) Report on Annual Survey of Industries - **Annual (December)**

7) Collection of Wholesale Price of various commodities - **Weekly**

Prices of Essential Commodities for compilation of Consumer Price Index for industrial workers - **Weekly**

Prices of building materials - **Quarterly**

8) Publication of Delhi Statistical Handbook, - **Annual (Sept.)**

9) Annual Report on Census of Employees of GNCTD & Autonomous Bodies - **Annual (Dec)**

For the Redressal of grievances the following officers may be contacted:-

Director(Public Grievances & Staff Grievances)

1. **Jt. Director (Admn)**

Department of Planning, Economic & statistics
Room No. B-608,
Delhi Sectt., B Wing,
I.P.Estate, New Delhi

Ph- 2339 2043 Fax: 2339 2051

Email: jdplg@nic.in

2. **Dy. Director (Admn)**

Department of Planning, Economics & Statistics
Room No. 148, Old Sectt.
Delhi-54.

Phone: 2389 0204 Fax: 2389 0362

e-mail dires@nic.in

Grievances and complaints may also be addressed to:

1. **Pr. Secretary(Finance & Planning)**

Govt. of NCT of Delhi

4th Level, A Wing, Delhi Sectt
I.P.Estate, New Delhi.

Phone: 2339 2131 Fax 2339 2070

e-mail psfin@nic.in

2. **Director**

Planning, Economics, Statistics

Govt. of NCT of Delhi

6th Level, B Wing

Delhi Sectt

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E-mail:-

Public Information officer (RTI Act):- jdplg@nic.in

Applicant Authority (RTI Act):- dires@nic.in

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