

**Government of N.C.T. of Delhi**  
**Planning Department**

4<sup>th</sup> & 6<sup>th</sup> Level, B-Wing, Delhi Secretariat, I.P. Estate, New Delhi-110002

**No.18(52)/2017-18/Plg/Monit./**

**Dated: October, 2019**

**RECRUITMENT NOTICE**

Applications are invited from the eligible candidates for Selection for the following posts on contract basis in the Monitoring & Evaluation Unit consists of: a) Monitoring (incl. Outcome Budget), b) Policy Research & Evaluation & c) Data Analytics and Open Data in the Planning Department, GNCTD.:-

**A. Name of Post: Director (Level-13)**

<b>1</b>	<b>Number of Post</b>	<b>1 (one)</b>
<b>2</b>	<b>Consolidated Remuneration</b>	<b>Rs.1,65,000 per month</b>
<b>3</b>	<b>Method of Recruitment</b>	<b>Contract</b>
<b>4</b>	<b>Period of Contract</b>	<b>One Year (Extendable )</b>
<b>5</b>	<b>Eligibility as on closing date</b>	<b>Candidates from Open Market</b> with relevant experience and educational qualification can apply for these posts. For Govt. employees, such appointments made on contractual basis can't be considered on deputation.
	<b>(a) Educational Qualification</b>	<ul style="list-style-type: none"><li>• The Candidate should at least have a post-graduate in economics/statistics/ mathematics/ commerce/public policy/operation research/ management from a reputed University/ institute. PhD will be a desirable qualification.</li></ul>
	<b>(b) Experience</b>	<ul style="list-style-type: none"><li>• The Candidate should have work experience of minimum 10 years, of which at least 4 years should be in the field of Monitoring and Evaluation;</li><li>• The Candidate should have preferably headed a Monitoring and Evaluation Cell/ Institution in addition to having strong intellectual credentials and qualities of leadership.</li></ul>
	<b>(c) Age Limit</b>	<ul style="list-style-type: none"><li>• Not exceeding 55 yrs.</li></ul>

**B. Name of Post: Joint Director (Level-12)**

<b>1</b>	<b>Number of Post</b>	<b>2 (Two)</b>
<b>2</b>	<b>Consolidated Remuneration</b>	<b>Rs.1,10,000 per month</b>
<b>3</b>	<b>Method of Recruitment</b>	<b>Contract</b>
<b>4</b>	<b>Period of Contract</b>	<b>One Year (Extendable )</b>
<b>5</b>	<b>Eligibility as on closing date</b>	<b>Candidates from Open Market</b> with relevant experience and educational qualification can apply for these posts. For Govt. employees, such appointments made on contractual basis can't be considered on deputation.
	<b>(a) Educational Qualification</b>	<ul style="list-style-type: none"><li>• The Candidate should at least have a post-graduate in economics/statistics/mathematics/ commerce/ public policy/operation research from a reputed University/ institute. PhD will be a desirable qualification.</li></ul>
	<b>(b) Experience</b>	<ul style="list-style-type: none"><li>• The Candidate should have work experience of minimum 7 years, of which at least 3 years should be in the field of Monitoring and Evaluation;</li></ul>
	<b>(c) Age Limit</b>	<ul style="list-style-type: none"><li>• Not exceeding 50 yrs.</li></ul>

### C. Name of Post: Deputy Director (Level-11)

<b>1</b>	<b>Number of Post</b>	<b>2 (Two)</b>
<b>2</b>	<b>Consolidated Remuneration</b>	<b>Rs.95,000 per month</b>
<b>3</b>	<b>Method of Recruitment</b>	<b>Contract</b>
<b>4</b>	<b>Period of Contract</b>	<b>One Year (Extendable )</b>
<b>5</b>	<b>Eligibility as on closing date</b>	<b>Candidates from Open Market</b> with relevant experience and educational qualification can apply for these posts. For Govt. employees, such appointments made on contractual basis can't be considered on deputation.
	<b>(a) Educational Qualification</b>	<ul style="list-style-type: none"><li>• The Candidate should at least have a post-graduate in economics/statistics/mathematics/ commerce/public policy/ operation research/ management from a reputed University/institute. PhD will be a desirable qualification.</li></ul>
	<b>(b) Experience</b>	<ul style="list-style-type: none"><li>• The Candidate should have work experience of minimum 5 years, of which at least 2 years should be in the field of Monitoring and Evaluation</li></ul>
	<b>(c) Age Limit</b>	<ul style="list-style-type: none"><li>• Not exceeding 45 yrs.</li></ul>

**D. Name of Post: Sr. System Analyst (Level – 11)**

<b>1</b>	<b>Number of Post</b>	<b>1(One)</b>
<b>2</b>	<b>Consolidated Remuneration</b>	<b>Rs. 95,000 per month</b>
<b>3</b>	<b>Method of Recruitment</b>	<b>Contract</b>
<b>4</b>	<b>Period of Contract</b>	<b>One Year (Extendable )</b>
<b>5</b>	<b>Eligibility as on closing date</b>	<b>Candidates from Open Market</b> with relevant experience and educational qualification can apply for these posts. For Govt. employees, such appointments made on contractual basis can't be considered on deputation.
	<b>(a) Educational Qualification</b>	<ul style="list-style-type: none"><li>• The Candidate should have the qualification of MCA/ B.Tech/ B.E. (Computer Science/ Information Technology).</li></ul>
	<b>(b) Experience</b>	<ul style="list-style-type: none"><li>• At least 5 years experience and knowledge of designing and developing client/server applications, skill in application programming and systems analysis and related programming support functions</li><li>• The candidate should have the proven knowledge of relational database management software such as MS SQL server and Oracle/ERP/accounting software</li></ul>
	<b>(c) Age Limit</b>	<ul style="list-style-type: none"><li>• Not exceeding 35 yrs.</li></ul>

**E. Name of Post: Young Professional (Level – 06)**

<b>1</b>	<b>Number of Post</b>	<b>2 (Two)</b>
<b>2</b>	<b>Consolidated Remuneration</b>	<b>Rs.50,000 per month</b>
<b>3</b>	<b>Method of Recruitment</b>	<b>Contract</b>
<b>4</b>	<b>Period of Contract</b>	<b>One Year (Extendable )</b>
<b>5</b>	<b>Eligibility as on closing date</b>	<b>Candidates from Open Market</b> with relevant experience and educational qualification can apply for these posts. For Govt. employees, such appointments made on contractual basis can't be considered on deputation.
	<b>(a) Educational Qualification</b>	<ul style="list-style-type: none"> <li>The candidate should hold a post graduate degree in Statistics/Operational Research/Mathematical Statistics/Applied Statistics or Post Graduate degree in Economics/Mathematics/Commerce (with Statistics as one of the subject/papers in Post Graduation/Graduation level) as per the Recruitment Rules of Statistical Assistants of Planning &amp; Statistical Cadre.</li> </ul>
	<b>(b) Experience</b>	<ul style="list-style-type: none"> <li>The candidate should possess strong analytical, communication (both written and verbal) and interpersonal skills. Advanced proficiency in Microsoft Office suite (Powerpoint, Excel, Word) and preferably in use of statistical packages (Stata/SPSS).</li> </ul>
	<b>(c) Age Limit</b>	<ul style="list-style-type: none"> <li>Not exceeding 32 yrs.</li> </ul>

- The appointment will be made initially for one year which can be extended upto 3 years on satisfactory performance after the approval of the competent authority.
- Consolidated remuneration will be enhanced annually based on increase of dearness allowance on applicable components.
- The candidates are required to fill up the application form available on the website of Planning Department and send (a) filled-in application form duly signed, (b) self-certified copies of educational qualifications i.e. marks-sheet and certificate, 10th class certificate showing date of birth, experience and research claimed, caste certificate (c) passport size photo duly pasted & signed, to the Director (Planning) Planning Department, 6th Level, B-Wing, Delhi Secretariat, IP Estate New Delhi 110002.
- Candidates can apply for more than one position for which they have to apply separately for each position, subject to their eligibility.
- The last date to apply and submission of duly filled-in application form with required documents in Planning Department is on or before **18.11.2019 upto 5:00 PM** by hand or through registered post.
- The interview date, time and venue shall be communicated to the eligible candidates in advance.
- No TA/DA will be paid for the interview by Planning Department.
- Planning Department may conduct exam, if required, for selection of candidates before the interviews.
- The applications received for a post will be scrutinized and the candidates based on merit will be called for interview. Planning Department has right to set the scrutiny and selection criteria keeping in view number of applications received. The decision of Planning Department to set the criteria will be final.
- Interview will be held at New Delhi by Selection Committee and date will be communicated in advance by Post/email. The qualification prescribed is the minimum requirement and the same does not automatically make candidate eligible for interview. Screening of applications will be carried to short-list of candidates for interview. Candidates called for interview will be required to produce all relevant original documents in proof of details furnished in their applications at the time of interview. Selection will be made on the basis of performance

in interview. Result will be communicated through email & displayed on official website of this institution.

- Planning Department has the right to cancel the recruitment or terminate the contract at any time, without assigning any reason. The decision of the Planning Department will be final.
- The applications received without copies of requisite documents shall be summarily rejected, and no claim in this regard shall be entertained.

**Last Date to submit application form with self-attested copies of required documents : 18<sup>th</sup> November, 2019 upto 5.00 PM**

List of Documents to be submitted

- i. Duly filled Application Form
- ii. Self-certified copies of document claiming educational/ professional qualification, caste certificate, experience and research claimed.
- iii. Self-Certified copy of 10<sup>th</sup> class certificate showing date of birth
- iv. Passport size photo duly pasted on form

Address : -

**Director (Planning),**  
Planning Department,  
Govt. of NCT of Delhi  
6<sup>th</sup> Level, B – Wing, Delhi Secretariat,  
IP Estate, New Delhi 110002