

CITIZEN CHARTER

PLANNING DEPARTMENT GOVT. OF NCT OF DELHI

Vision & Mission: Aims & Objectives of Planning Department :

The Planning Department is responsible for preparation of Budget outlay of schemes/ programmes/ projects of NCT of Delhi and Outcome Budget for the subjects within the jurisdiction of Govt. of NCT of Delhi. This involves:

- i. Estimation of Annual Outlay for schemes/ programmes/ projects of NCT of Delhi,
- ii. Preparation, monitoring and evaluation of schemes/ programmes/ projects of NCT of Delhi as per Outcome Budget.

The implementation of the respective schemes/ programmes/ projects are carried out by different departments of GNCTD, Local Bodies and Autonomous Organizations under Government of NCT of Delhi.

The Planning Department has also the responsibility of management of Planning & Statistical Cadre of Govt. of NCT of Delhi.

Organization Structure :

PRINCIPAL SECRETARY



DIRECTOR



Joint Director	:	2
Deputy Director	:	6
Assistant Director	:	8
Asstt. Account Officer	:	1
Statistical Officer	:	17
Statistical Assistant	:	26

Note : Sanctioned Strength

Services Provided by the Planning Department :

No direct delivery of services is provided to the citizens. However all publications and documents brought out by Planning Department are placed on the website of the Planning Department.

Department Provides services to the citizens by way of giving relevant data pertaining to schemes/ programmes/ projects of Government of NCT of Delhi

Places data of Schemes/ Programmes Expenditure on official web-site.

Important Services provided by the Planning Department:

- Budget Estimation - Annual Outlay of various Programmes and Projects of GNCTD.
- Sector / Department / Scheme-wise allocation of Approved outlay and Revised outlay.
- Monthly monitoring and review of progress of implementation of various programmes and projects – Financial.
- Quarterly Review of Outcome Budget.
- Evaluation and concurrent evaluation of selected projects / programmes.
- Monitoring of Projects/Programmes announced in the Budget and Timelines of their implementation.
- Scrutiny and advice:
 - Proposals for consideration of Council of Ministers
 - Proposals for consideration of Expenditure Finance Committee
 - Proposals for approval of new schemes/ projects
 - Proposals for release of fund under all the schemes/ projects.

Budget Related Works:

- Preparation of Part 'A' of Budget Speech of the Finance Minister in Legislative Assembly.
- Liaison with Ministry of Home Affairs on all matters including release of Additional Central Assistance.

The following documents are prepared:**Annual Document –**

- ❖ Annual Write Up of Schemes/ Programmes/ Projects of NCT of Delhi
- ❖ Outcome Budget
- ❖ Economic Survey of NCT of Delhi (Annual/ Bi-annual)

From time to time as per felt need the following documents are also prepared:-

- ❖ Vision document of Delhi
- ❖ Socio Economic Profile of NCT of Delhi
- ❖ Schemes/ Programmes for Poor in Delhi
- ❖ Delhi Human Development Report
- ❖ Millennium Development Goals: Delhi State Report

Other Assignments

- Monitoring of implementation, Expenditure, Physical achievements, as per targets fixed under Outcome Budget
- Secretariat of Delhi State Innovation Council
- Grievance Redressal, RTI Applications
- Nodal Department for 'e-SamikSha' portal of Cabinet Secretariat for online uploading of status of issues/ action points i.r.o. Govt. of NCT of Delhi related to Centre-State coordination.
- Nodal Department for 'UT Progress Tracker' portal of NITI Aayog for online uploading of data on monthly basis related to various Centrally Sponsored UT Developmental Schemes
- Nodal Department for "NGO Darpan" portal of NITI Aayog for uploading the schemes under which GIA is provided to NGOs.
- Liaison with NITI Aayog, GoI
- Liaison with MHA, GoI regarding flagship programmes implemented in NCT of Delhi
- Administrative Department of Dialogue and Development Commission of Delhi.
- Administrative Department of Bureau for Investment and Enterprises in Delhi.

Management of Planning & Statistical cadre

- Planning Department manage about 700 personnel of Planning and Statistical Cadre in various departments of GNCTD i.r.o. their posting, transfer, promotion, MACP etc.

All publication and reports brought out by Planning Department are available on the official website of the department

Grievance Redressal Mechanism in Planning Department :

For the Redressal of Grievances, the following officer may be contacted:

1. Dy. Director (Admn.)

Department of Planning; Room No. B-411,

4th Level, 'B' Wing, Delhi Secretariat,

I.P. Estate, New Delhi

Phone- 23392352

E-mail: jdplg@nic.in

In case Grievances not redressed by above officer, complaints in respect of Planning Department may be addressed to:

1. Pr. Secretary (Planning)

Govt. of NCT of Delhi

2nd Level, 'A' Wing, Delhi Secretariat

I.P. Estate, New Delhi.

Phone: 23392122

E-mail: psplg.delhi@nic.in; jdplg@nic.in

2. Director

Planning Department

Govt. of NCT of Delhi

Room No. B-603, 6th Level,

'B' Wing, Delhi Secretariat, I. P. Estate, New Delhi.

Phone: 23392039, Fax: 23392051

E-mail: jdplg@nic.in

RTI in Planning Department :

Appellate Authority, PIO and APIO in respect of State & Central RTI are notified in Planning Department

Appellate Authority: Director
Planning Department,
Govt. of NCT of Delhi
Room No. B-603, 6th Level,
'B' Wing, Delhi Secretariat, I.P. Estate, New Delhi
Phone: 23392039
E-mail: jdplg@nic.in

PIO : **Sh. Deepak Kumar,**
Dy. Director,
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APIO : **Sh. Rajesh Rathour**
Statistical Officer,
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6th Level, 'B' Wing, Delhi Secretariat,
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Phone- 23392352, 23392001/Ext. 2601
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Website:-

Planning Department: **www.delhiplanning.nic.in**